DeCAIR

DeCAIR Steering Committee

Meeting 12
May 25, 2022 (3:30 – 4:30 pm)

University of Granada and Zoom Meeting

Dept. Computer Science and Artificial Intelligence

Attendance

- Gheith Abandah
- Wafa Batayneh
- Murad Alaqtash
- Clovis Francis (Virtual)
- Soubhi Abou-Chahine (Virtual)
- ~~Lucia Pallottino~~ (Virtual)
- Francesco Masulli (Virtual)
- Jorge Casillas
- Mario Rosenfelder for ~~Peter Eberhard~~ (Virtual)
- ~~Dimos Papakonstantinou~~ (Virtual)

- Also: Iyad
- Virtual: Sofia (joined at the meeting end)

Agenda

- Project status (Milestones, budget, reporting)
    - Presented by Gheith

- Status review and planning for the following work packages:
    1. WP7: Building capacity in AIR in universities of Partner Countries
        - Presented by Lucia/Gheith
    2. WP10: Quality assurance
        - Presented by Sofia
    3. WP11: Collaboration with industry and community
        - Presented by Iyad

- Scheduling the next SC meeting

Minutes of the Meeting

Project Status

- Gheith gave a briefing on the project status including:
  - Progress made
  - Things to do
  - Budget and grant payment schedule
  - Financial/expenditure status
  - Reporting issues ahead

Project Status

- Progress Made
    - Surveys and needs analysis
    - Academic program plan developments
    - Curricula development
    - Approvals of programs and curricula
    - Buying equipment
    - Good progress in capacity building
- Things To Do
    - Implementing new programs and offering the developed courses
    - Implementing modern teaching methods
    - Installing equipment and developing lab manuals
    - Collaboration with industry and result dissemination
    - Continue capacity building

Project Budget

- Grant: Euro 850,000

- Three payments
  1. 50% received
  2. 40% after submitting the interim report (Oct 2022)
     - Must spend more than 70% of the first payment
  3. 10% after submitting the final report

Budget Payment Schedule

Organization Name	First Payment		Second Payment		Third Payment	
The University of Jordan	0	0%	46,100	22%	17,979	9%
JUST	0	0%	10,134	13%	3,952	5%
Tafila Technical University	0	0%	14,958	15%	5,833	6%
Lebanese University	0	0%	16,338	19%	6,372	8%
Beirut Arab University	0	0%	12,611	16%	4,918	6%
University of Pisa	20,799	30%	38,131	55%	10,399	15%
University of Genoa	21,389	30%	39,213	55%	10,695	15%
University of Granada	18,187	30%	33,342	55%	9,093	15%
University of Stuttgart	19,504	30%	35,757	55%	9,752	15%
Creative Thinking Development	9,035	23%	25,063	62%	6,017	15%
	88,913		271,647		85,011	

Expenditure of the First Payment

Organization Name	1st pay.	Staff	Mobility	Equip.	Subcont.	Total
The University of Jordan		12,972	4,920	95,880	532	114,304
JUST		2,907	10,660	36,210	0	49,777
Tafila Technical University		4,165	4,800	50,490	0	59,455
Lebanese University		5,560	749	36,210	0	42,519
Beirut Arab University		4,400	1,709	36,210	0	42,319
University of Pisa	20,799					20,799
University of Genoa	21,389					21,389
University of Granada	18,187					18,187
University of Stuttgart	19,504					19,504
Creative Thinking Development	9,035					9,035
	88,913	30,004	22,838	255,000	532	**397,286**
50% of the grant						**425,054**
						93%

Budget and Reporting Issues

- Four staff cost reporting periods:
    1. Jan 2021 – Oct 2021
    2. Oct 2021 – Jul 2022
    3. Jul 2022 – Apr 2023
    4. Apr 2022 – Jan 20224

- For UJ, JUST, TTU, LU, and BAU
    - Report staff cost sheets in Jul'22
    - Summary of program and curricula development

- For UNIPI, UNIGE, UGR, UST, CTD
    - Report staff, mobility, and subcontracting costs by Jul'22.

1. WP7: Building capacity in AIR in universities of Partner Countries

- Gheith presented the following list of scheduled capacity building activities:
  - **Advanced Data Science** by UGR, May 23-27, 2022
  - **Advanced ML** and **Computer Vision** by UNIGE, Jul 12-20, 2022
  - **Visiting UST** in Sep 2022
  - Need to plan beyond Sep 2022

2. WP10: Quality assurance

- Sofia joined the meeting at its end and suggested that she will send the evaluation results of previous activities through email.

3. WP11: Collaboration with industry and community

- Iyad presented a report about the workshop held in Amman on 31/3/2022.

Next Meeting

- The University of Genoa will host the next Steering Committee meeting.
- The time for the next meeting will be polled for the period 12-20 July 2022.

Thank you

- The meeting ended in 4:30 pm.